

## Report of Head of Governance and Scrutiny Support

### Report to Scrutiny Board (Strategy and Resources)

**Date: 21 July 2017**

### **Subject: Best Council Plan Annual Performance (2016/17) and Performance Reporting**

|  |                              |  |
|--|------------------------------|--|
| Are specific electoral Wards affected?<br>If relevant, name(s) of Ward(s):   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information?<br>If relevant, Access to Information Procedure Rule number:<br>Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

### Summary of main issues

1. Maintaining an overview of the Council's progress against its ambitions set out in the Best Council Plan was included as part of the Scrutiny Board's draft work schedule for 2017/18. The attached Executive Board report looks back on performance during 2016/17 in delivering the ambitions, outcomes and priorities set out in the Best Council Plan.
2. The annual stocktake of performance is therefore presented for the Scrutiny Board's consideration. The Scrutiny Board is also asked to consider future arrangements for considering progress against the priorities detailed in the 2017/18 Best Council Plan, agreed by Full Council on 22 February 2017. It should be noted that an annual report looking back on progress in delivering this 2017/18 Plan will be provided to the Executive Board in summer 2018.
3. In addition to the Best Council Plan Annual Performance Report, the Scrutiny Board is asked to consider other future performance monitoring arrangements. Considering the wide-ranging remit of executive functions within the terms of reference for the Scrutiny Board, it is recommended that instead of a single annual / biannual performance report covering all functions in scope, a series of programmed reports that enable the Board to focus on the performance in a particular area are instead brought across the municipal year. Suggested reporting areas include:
  - Finance (including council tax collection);
  - HR/workforce;
  - Equalities (in relation to the council's performance);
  - Civic Enterprise Leeds;

- Procurement; and
  - ICT
4. In addition, a combined performance report incorporating Elections, Registrars and Local Land Charges could also be provided, as previously reported to the former Scrutiny Board (Citizens and Communities).
  5. Beyond these timetabled, regular reports, further performance reports will continue to be provided as required and when identified by the Scrutiny Board.
  6. In addition, the role of the Scrutiny Boards in maintaining oversight and seeking assurance across the range of functions within the Board's remit should not be considered in isolation. Indeed, performance in a number of functional areas relevant to the Scrutiny Board is already reported elsewhere and has not in the recent past also been reported to the Scrutiny Board (Strategy and Resources): for example, business continuity to the Corporate Governance & Audit Committee and licensing to Licensing Committee, Corporate Governance & Audit Committee and Full Council. It is proposed that these existing arrangements continue.

## **Recommendations**

The Scrutiny Board (Strategy and Resources) is asked to consider the matters presented in this cover report and the appended Executive Board report. The Board is also asked to:

- (a) Consider the future arrangements for reviewing progress against the priorities detailed in the 2017/18 Best Council Plan, agreed by Full Council on 22 February 2017;
- (b) Consider the proposed approach to future performance reporting through a series of programmed reports during the remainder of the 2017/18 municipal year that each focus on a particular function(s) relevant to the remit of the Scrutiny Board; and
- (c) Identify and agree any other specific scrutiny actions that may be appropriate.

## **Background documents<sup>1</sup>**

There are no background documents.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.